

Minutes

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Minutes

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, CARNAMAH

ON WEDNESDAY 15TH FEBRUARY 2006

1

DECLARATION OF OPENING

President Cr. Heinrich welcomed members and declared the meeting open at 9:00am.

MOVED: CR. LAUNER

SECONDED: CR. FORSYTH

That in order to allow free flowing debate, that Standing Orders be suspended.

CARRIED: 5 - 0

2

RECORD OF ATTENDANCE

PRESENT

Councillors

B M Heinrich (President)

D. Forsyth (Deputy President)

D P Mills

E Cockin

R. Launer

Chief Executive Officer

A G Nottle

Manager of Community Services G J Agnew (9:04am in – 9:30out)

Andrea Njoku Environmental Health Officer (9:04am in – 9:30out)

Executive Secretary

R V Miller

APOLOGIES

Cr. J. Read

LEAVE OF ABSENCE (Previously Approved)

Cr. M. Isbister

3

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME**5 APPLICATIONS FOR LEAVE OF ABSENCE**

MOVED: CR. MILLS

SECONDED: CR. FORSYTH

That Councillor Read be granted leave of absence from the March 2006 Ordinary meeting of Council.

CARRIED 5 - 0

MOVED: CR. MILLS

SECONDED: CR. COCKIN

That Councillor Forsyth be granted leave of absence from the March 2006 Ordinary meeting of Council.

CARRIED 4 - 0**6 PETITIONS, DEPUTATIONS AND PRESENTATIONS**

6.1 A presentation by the Hon. Shelley Archer, MLC of grant monies for Safer Communities will be made at morning tea

9:04am Mr. Garry Agnew, Manager of Community Services and Ms. Andrea Njoku, Environmental Health Officer, joined the meeting.

Councillor Heinrich welcomed Ms. Njoku and congratulated Andrea on her appointment as Environmental Health Officer to the North Midlands Group Health Scheme.

In order that Mr. Agnew and Ms. Njoku could attend the Three Springs meeting of Council, it was agreed that Council adjourn the meeting to attend to the Manager of Community Services business in the Management Information papers

9.06am MOVED: CR. FORSYTH

SECONDED: CR. LAUNER

That Council adjourn the ordinary meeting of Council.

CARRIED 5 - 0

9:35am MOVED: CR. FORSYTH

SECONDED: CR. MILLS

That Council resume the ordinary meeting of Council.

CARRIED 5 - 0**7 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

7.1. A meeting of the Audit Committee of Council will precede the Council meeting.

8 CONFIRMATION OF MINUTES**313476 8.1. ORDINARY MINUTES OF COUNCIL MEETING HELD 14TH DECEMBER 2005.**

MARKED APPENDIX A

MOVED: CR. FORSYTH**SECONDED: CR. MILLS***That the minutes of the Ordinary meeting of Council held on the 14th December 2005 be accepted as a true and correct record.***VOTING REQUIREMENT: SIMPLE MAJORITY****CARRIED: 5 - 0****9 MANAGEMENT REPORTS**

- 9.1 COMMUNITY AND DEVELOPMENT REPORT
- 9.2 MANAGER OF PARKS & GARDENS REPORT
- 9.3 WORKS ADMINISTRATION REPORT

9.4. ADMINISTRATION AND FINANCE REPORTS**313477 9.4.1. Australia Day Local Government Awards – January 2006. Endorsement of Award Recipients.**

Applicant:	N/A
Location / Address:	N/A
File Ref:	E4/5
Disclosure of Interest:	Nil
Date:	7 th February 2006
Author:	Roslyn Miller, Executive Assistant
Signature of Author:	
Attachments:	Nil

Summary

In December 2005 Council authorized the President Cr. Heinrich, in conjunction with the selection panel appointed to determine Award recipients for the January 2006 Australia Day local Government Awards.

Background

Nominations for Awards were invited from Carnamah and Eneabba up to the 11th November 2005. The Selection Panel met in December and considered the following nominations:

Citizen of the Year**Eneabba:**

Mrs. Kim Seinor
Jackie Coventry

Carnamah:

Ms. Jill Tilly

Mrs. Merle Isbister

Community Group or Event of the Year

Eneabba Voluntary Bush Fire Brigade

Young Citizen of the Year

There were no nominations.

Comment: Nil**Consultation:**

The Australia Day Committee met to choose candidates.

Statutory Environment

The Australia Day Council provides guidelines for conduct of the Awards.

Policy Implications

Council policy states that only one Citizen of the Year Award be made for the entire Shire as from 2002, however this was amended to appoint two in 2004 and reverted to the one nomination for 2006.

Financial Implications

Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.1.****MOVED: CR. LAUNER****SECONDED: CR. MILLS**

That Council endorse the actions of the President Cr. Heinrich and the selection panel in making the following Australia Day Local Government Awards for January 2006:-

Citizen of the Year: Jackie Coventry - Eneabba

Community Group or Event of the Year:

Eneabba Bush Fire Brigade

Council discussed advising and advertising the Citizen of the Year Award nominations prior to the day of their being awarded. This would ensure recipients could plan ahead to attend the ceremony and provide clarity to the public.

COUNCIL DECISION:**ITEM 9.4.1.****MOVED: CR. FORSYTH****SECONDED: CR. MILLS**

That Council will for future Australia Day Citizen of the Year Awards, advertise and advise the persons nominated of their being nominated.

CARRIED: 5 - 0

313478 9.4.2. Catering of Council Lunches and Morning Teas – 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	C4/10
Disclosure of Interest:	Nil
Date:	7 th February 2006
Author:	Roslyn Miller, Executive Assistant
Signature of Author:	
Attachments:	Nil

Summary

Expressions of interest for Council lunches and morning tea catering is called for each year.

Background

As there were only three tenders in 2005 (two for Council lunches and one for Council morning tea), it was agreed that both tenderers for the luncheon be given the contract and to alternate catering each month.

Comment

A similar arrangement allowing two or more tenderers to 'share' the contract could be made for 2006. The Carnamah Hotel advised they would be interested in tendering however, failed to forward a written quote.

Consultation None Required

Statutory Environment Nil

Policy Implications Nil

Financial Implications

A cost of \$25.00 per head from Carnamah Community Roadhouse for lunches and morning tea.

A cost of \$22.00 per head from Sue Van Leen for lunches.

Voting Requirement Simple Majority

OFFICER RECOMMENDATION**ITEM 9.4.2.**

1. *That Council accepts Carnamah Community Roadhouse's quote of \$25.00 per head to cater for Council lunches and morning tea be accepted.*
2. *That Council accepts Sue Van Leen's quote of \$22.00 per head to cater for Council lunches be accepted.*
3. *That both quotes be accepted and cater alternate months.*

Council agreed to accept Officer Recommendation 3 and that they be alternated for each meeting of Council. It was also agreed to enquire if Sue Van Leen would also cater for morning tea at a cost of \$5.00 pr head.

COUNCIL DECISION**ITEM 9.4.2.**

MOVED: CR. FORSYTH
SECONDED: CR. COCKIN

That both quotes be accepted and cater alternate months and to enquire if Sue Van Leen would also cater for morning tea at a cost of \$5.00 per head.

CARRIED: 5 - 0

313479	9.4.3. Variation To 2005/06 Budget
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Applicant:	N/A
Location / Address:	N/A
File Ref:	B4/6
Disclosure of Interest:	None
Date:	8 th February 2006
Author:	S. Appleton, Finance Manager
Signature of Author:	
Attachments:	Nil

Summary**Background**

In the budget for 2005/06 it is proposed that the following loans are raised from WA Treasury Corporation

- | | |
|-------------|---------------------------|
| • \$350,000 | New Residential Dwellings |
| • \$ 45,000 | Refuse Site Fencing |
| • \$ 45,000 | Caravan Park Unit |

At the time of the budget it was assumed that the loans would be raised in the first half of the financial year and a budget provision was made for repayments totalling \$154,071. At present, the only loan taken out was for the dwellings and no repayments will be due during this financial year. Additionally the period of the loan for the dwellings has been extended from 2 years to 10 years.

Comment

With the absence of loan repayments on these three items during the current financial year it is proposed that loans are not taken out for the Refuse Site Fencing and the Caravan Park Unit, and that these assets are paid for from money that would have been allocated toward the loan repayments.

Additionally it is requested that Council support the change of the lending period for the housing loan from 2 years to 10 years. The change in the period of borrowing followed on from information that Council's debt ratios were too high and it was decided that a cautious approach to borrowing was required, rather than being overcommitted for a 2 year period.

Consultation

None Required

Statutory Environment

Section 6.8 (1)(b) of the Local Government Act requires the authorization in advance of expenditure not included in the annual budget. In this instance funds budgeted for loan repayments are to be used to purchase the Refuse Site Fencing and the Caravan Park Unit outright.

Policy Implications

Nil

Financial Implications

The 2005/06 budget makes provision for repayments on all three loans. The decision to fund the Refuse Site Fencing and the Caravan Park Unit from the funds budgeted for repayment will reduce Council's loan obligations. The extending of the loan term on the dwellings will reduce the size of the loan repayments in future periods.

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.3.**

MOVED: CR. LAUNER
SECONDED: CR. MILLS

- 1. That Council endorse the action of the CEO and the Deputy CEO in extending the payment period of the loan for the residential dwellings from two to ten years.*
- 2. That council use unspent loan repayment funds to purchase outright the Refuse Site Fencing and the Caravan Park Unit.*

CARRIED: 5 - 0

313480 9.4.4. Variation to 2005/2006 Budget

Applicant: N/A
Location / Address: N/A
File Ref: B4/6
Disclosure of Interest: None
Date: 8th February 2006
Author: S. Appleton, Finance Manager
Signature of Author:
Attachments: Nil

Summary**Background**

The budget for 2005/06 allows for the disposal of the John Deere Tractor and the purchase of a new one for a net changeover of \$55,046. It has been proposed not to replace this tractor for a further 5 years as the tractor is used infrequently, has no major repairs due and is only valued at \$15,000 as a trade-in.

Comment

By not replacing the tractor, the money budgeted for this can be transferred to the plant reserve at the end of the year. The Plan for the Future of the Shire of Carnamah details major plant purchases for the 2006/07 year. There are currently no funds in the plant reserve. Transferring these funds will assist in the purchase of plant in future periods.

Consultation**Statutory Environment**

Section 6.8 (1)(b) of the Local Government Act requires the authorization in advance of expenditure not included in the annual budget. In this instance the use of funds intended to purchase plant is to be transferred to the plant reserve and may be deemed to be unbudgeted.

Policy Implications

Nil

Financial Implications

This action will reduce expenditure, allowing unspent funds to be transferred to reserve for future use.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.4.**

MOVED: CR. MILLS
SECONDED: CR. LAUNER

That Council not replace the John Deere Tractor included in the 2005/06 budget and transfer the net changeover of \$55,046 to the plant reserve.

CARRIED: 5 - 0

Councillor Mills declared a financial interest in Item 9.4.5.

MOVED: CR. FORSYTH

SECONDED: CR. LAUNER.

That Councillor Mills was not required to leave the meeting but was not entitled to vote.

CARRIED: 4 - 0

313481	9.4.5. Accounts for Payment
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Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/7
Disclosure of Interest:	Nil
Date:	8 th February 2006
Author:	S. Appleton, Finance Manager
Signature of Author:	
Attachments:	9.4.5. Appendix B

Summary

Background

Attached is a listing of accounts paid since the last Council meeting in December 2005 (marked 9.4.5. Appendix B).

Comment Nil

Consultation None Required

Statutory Environment

Financial Management Regulations 12 (1) (a) provides that payment may only be made from the Municipal Fund or the Trust Fund when a local government has delegated to its CEO the power to make payments from those funds. Such delegation to the Shire of Carnamah's Chief Executive Officer exists.

Financial Management Regulation 13 (1) itemises the requirement for reporting to Council the payments made by the CEO.

Regulation 13 (4) requires that a list of all other outstanding accounts be compiled and submitted.

Policy Implications Nil

Financial Implications

Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.5.****MOVED: CR. LAUNER****SECONDED: CR. COCKIN**

1. That accounts totaling \$290,387.98 on Municipal vouchers: 21982 to 21985, 25840, 25844 to 25876, 25878 to 25884, 25887 to 25902, 25904 to 25929 and EFT1004 to EFT1030, EFT1032 to EFT1047, EFT1050 to EFT1054, EFT1056 to EFT1071; and

accounts totaling \$50.00 on Trust voucher EFT1055.

as per the attached listing - and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy CEO (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer - be approved and passed for payment.

CARRIED: 4 - 0

**313482 9.4.6. Investments, Operating and Cash Management Accounts
As At 31 January 2006**

Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/9.1, B4/1
Disclosure of Interest:	None
Date:	8 th February 2006
Author:	S. Appleton, Finance Manager
Signature of Author:	
Attachments:	Item 9.4.6. Appendix B

Summary

Background

The attached investments, operating and cash management accounts report for January 2006 was prepared as per Council Policy and the Local Government Financial Management Regulations (marked 9.4.5., Appendix B).

Comment

Included with this report are the following:

- Report on Investments; and
- Cash Management and Operating Accounts,

at 31 January 2006.

Consultation None Required

Statutory Environment

Financial Management Regulation 19 requires that local governments implement procedures that enable the identification of the nature and location of all investments, and the transactions related to each investment.

Policy Implications

The reports were prepared in accordance with Policies:

13.3 - that reserve interest be transferred to the reserve account on which the interest was earned; and

14.2 – that authority to invest surplus funds is delegated by Council to the Chief Executive Officer, policy requiring that monthly investment reports include amount invested, interest rate, security provided and transactions during the period if any.

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.6.**

MOVED: CR. MILLS
SECONDED: CR. FORSYTH

That Council receive the following reports as presented:

- *Report on Investments as at 31 January 2006 as invested by the Chief Executive Officer under delegated authority of Council; and*
- *Operating and Cash Management Accounts as at 31 January 2006*

CARRIED: 5 - 0

313483	9.4.7. Financial Reports to 31 January 2006
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Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/9, A4/9.1
Disclosure of Interest:	Nil
Date:	8 th February 2006
Author:	S. Appleton, Finance Manager
Signature of Author:	
Attachments:	Item 9.4.7. Appendix B

Summary**Background**

The attached financial report for the period 1 July 2005 to 31 January 2006 (marked 9.4.7, Appendix B) has been prepared in accordance with the Local Government Financial Management Regulations.

Comment

Included with this report is the following:

- Statement of Financial Activity for the period 1st July 2005 to 30th November 2005;
- Rates Trial Balance Report as at 31st January 2006;

The Statement of Financial Activity has been prepared using a new template provided by the Department of Local Government and Regional Infrastructure. This is their recommended format.

Consultation

None Required

Statutory Environment

Financial Management Regulation 34 prescribes which financial reports are to be presented to Council.

Policy Implications

Nil

Financial Implications

Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.7.**

MOVED: CR. MILLS
SECONDED: CR. LAUNER

That Council receive the following report as presented:

- *Statement of Financial Activity for the period 1st July 2005 to 31st January 2006;*
- *Rates Trial Balance Report as at 31st January 2006;*

CARRIED: 5 - 0

313484	9.4.8. Request for Donation – Angel Flight Fundraising
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Applicant:	Avon Rayner
Location / Address:	PO Box 127, CARNAMAH
File Ref:	D11/1
Disclosure of Interest:	Nil
Date:	2 nd February 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	Item 9.4.8. Appendix B

Summary

Council is requested to consider donating (to the value of) the cost of the Carnamah Sports Complex and Function Centre, to assist in raising money for Angel Flight.

Background

See attachment Item 9.4.8. appendix B for details on both Angel Flight and Mr. Avon Rayner's project to attempt to raise money for the charity.

It is proposed that a rideathon relay between Moora and Carnamah with the main event of a celebration in the evening at the Carnamah Sporting Complex. This event is to be held on the 1st April 2006.

Mr. Rayner is aiming to raise money in aid of the charity organisation, Angel Flight.

It is proposed that both soft drink and alcohol be sold to also raise money for the cause. To assist in reducing costs, Council has been requested to donate, to the value of the hire charge towards the project.

Comment

A booking form for the Carnamah Sporting Complex and function room has been completed and given to the Shire Administration. Persons over the age of 18 have requested that they be permitted to serve alcohol at this function.

This event will not only raise money for a good cause, but it will also encourage a social event within the town.

It would be advised that the applicant be made aware of their responsibility of potential cleaning / damage costs that will still apply, even if Council donates the value of the hire charge.

Consultation None Required

Statutory Environment Not Applicable

Policy Implications

Policy 2.7 states that an application must be made for the consumption of alcohol on Council property.

Policy 2.1 states that each request for a donation is to be presented in the Council Agenda for deliberation.

Financial Implications

Acc. 0410 – Donations has \$886.00 remaining. Fees and Charges state that an amount of \$82.50 incl. GST is applicable.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION**ITEM 9.4.8.**

That Council donate to the value of the Carnamah Sporting Complex and Kitchen Hire (\$82.50) to support the fundraising event for Angel Flight on the 1st April 2006.

Council discussed the Officer Recommendation and agreed that it did not want to set a precedence by allowing free use of Council facilities however, Council agreed to donate the sum of \$85.00 to Angel Flight and that a letter of commendation be sent to Mr. Avon Rayner.

COUNCIL DECISION**ITEM 9.4.8.**

**MOVED: CR. COCKIN
SECONDED: CR. FORSYTH**

That Council donate \$85.00 to support the fundraising event for Angel Flight on the 1st April 2006.

CARRIED: 5 - 0**10:00AM**

**MOVED: CR. LAUNER
SECONDED: CR. MILLS**

That Council adjourns for morning tea.

CARRIED: 5 - 0

During morning tea, a presentation of \$20,000 grant monies for the Carnamah Shire Hall restoration from the Hon. Shelly Archer MLC, Member for Mining and Pastoral and representing the Hon. John D'Orazio, Minister for Police & Emergency Services; Justice; Community Safety, was made to Council.

Following morning tea and prior to Council meeting resuming, the Hon. Murray Criddle MLC visited and was invited to sit in at Council meeting.

10:43

MOVED: CR. FORSYTH

SECONDED: CR. COCKIN

That Council meeting resume.

CARRIED: 5 - 0

Councillor Heinrich welcomed the Hon. Murray Criddle and invited him to address Council.

Mr. Criddle apologized for his unexpected visit and that he had been unaware that it was a Council day and thanked Council for the opportunity to address the meeting.

The Hon. Mr. Criddle spoke mainly of concerns with roads, the heavy traffic road use and the damage being created by this heavy traffic throughout the area and how Council's were 'carrying the can' for a lot of these problems. The financial burden upon Councils was increasing along with the traffic, particularly heavy trucks carting.

Discussion also included gravel sourcing, native vegetation regulations, wetland issues and the Indian Ocean Drive.

Councillor Heinrich thanked Mr. Criddle for 'dropping in' and addressing Council.

11:05am Hon. Murray Criddle left the meeting.

Council returned to Item 9.4.9. of the Agenda.

Councillor Forsyth declared an interest of impartiality in Item 9.4.9. as one of the parties involved was related.

COUNCIL DECISION	ITEM 9.4.9.
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MOVED: CR. MILLS
SECONDED: CR. LAUNER

That Councillor Forsyth was not required to leave the meeting and was entitled to vote.

CARRIED: 4 - 0

313485	9.4.9. Appointment of Bushfire Control Officers.
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Applicant: N/A
 Location / Address: N/A
 File Ref: B5/1
 Disclosure of Interest: Nil
 Date: 10th January 2006
 Author: Tony Nottle, Chief Executive Officer
 Signature of Author:
 Attachments: Nil

Summary

Both Mr. Andrew Forsyth and Mr. Geoff Hortin have volunteered to be a Fire Control Officer under the authority of the Bush Fires Act 1954. This report requests Council to endorse the appointment.

Background None Required

Comment

Under the current structure, Mr. Allan Griffith is the Chief Bush Fire Control Officer with Ashley Armstrong being delegated the position of Fire Control Officer for the Carnamah district.

Both Geoff Hortin and Andrew Forsyth have previously undertaken the appropriate training required of such an officer. The appointment of these officers will assist in the organisation “on the ground” in the event of an emergency.

Consultation

Council will be required to publish the appointments within the local newspapers to satisfy Section 38 (2)(a) of the Bush Fires Act 1954.

Statutory Environment

Bush Fires Act 1954 – Section 38. Local government may appoint bush fire control officer :

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.

Policy Implications

Council Policy 3.1 (Bush Fire Policy) applies.

Financial Implications

Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION
--

ITEM 9.4.8.

MOVED: CR. MILLS
SECONDED: CR. LAUNER

That Council appoints Mr. Geoff Hortin and Mr. Andrew Forsyth as Fire Control Officers for the Carnamah District under Section 38 of the Bush Fires Act 1954.

CARRIED: 5 - 0

313486 9.4.10. Request to Crop Carnamah Airstrip

Applicant: Danielle Pridham, Secretary Carnamah Perenjori Football Club

Location / Address: PO Box 334, PERENJORI

File Ref: C4/7

Disclosure of Interest: Nil

Date: 6th February 2006

Author: Tony Nottle, Chief Executive Officer

Signature of Author:

Attachments:

Summary

Council is requested to consider inviting submissions from community groups/organisations for the cropping of the Carnamah Airstrip.

Background

For the past two (2) years the Carnamah/Perenjori Football Club (CPFC) have successfully requested to crop the Carnamah Airstrip to raise funds for its activities throughout the year.

The CPFC have requested to undertake the same activities for the 2006 football season.

Comment

The cropping of the airstrip is beneficial to Council to assist our local sporting clubs and to control weeds and vermin on the Airstrip site.

As the football club has had the use of this area for a number of years, Council has indicated that it may wish to consider offering all sporting clubs the same opportunity. If numerous clubs apply, Council will have to decide which club will be successful.

Consultation

Council to request expressions of interest for the cropping of the Carnamah Airstrip by sporting bodies within the Shire of Carnamah. Decision to be made at March Ordinary Council Meeting.

Statutory Environment Not Applicable

Policy Implications Not Applicable

Financial Implications

By cropping the airstrip, Council will save on chemicals required to control the weeds.

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

ITEM 9.4.10.

MOVED: **CR. FORSYTH**
SECONDED: **CR. MILLS**

That Council advertise for expressions of interest for the cropping of the Carnamah Airstrip for the purposes of fundraising for local organisations.

CARRIED: 5 - 0

313487 9.4.11. Northern Country Zone Conference (WALGA)

Applicant:	N/A
Location / Address:	N/A
File Ref:	C4/5
Disclosure of Interest:	Nil
Date:	2 nd February 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	9.4.11. appendix B

Summary

Council is requested to nominate members and or staff for the attendance at the Northern Country Zone (WALGA) Conference.

Background

The Northern Country Zone of WALGA, (NCZWALGA) holds its annual conference preceding the March long weekend each year. Council has previously stated that this “localised” conference is far more beneficial than others. This years conference takes place on the 2nd & 3rd March 2006. (Thursday & Friday)

Last year, four Councillors and the CEO attended the conferences, which focused on structural reform.

Comment

Cr. Merle Isbister has confirmed her desire to attend the conference. It would be appreciated if Council could confirm their attendance or unavailability.

The NCZWALGA has yet to circulate an agenda for the conference (at the time of writing) however attached is a media release confirming that speakers will consist of Liam Bartlett, Phillip Adams and Wayne Jackson.

Consultation None Required

Statutory Environment Not Applicable

Policy Implications

Policy 2.18 states that Council will meet the cost of accommodation for delegates, observers and partners and all meal costs for delegates and observers.

Financial Implications

Acc. 0404 – Members conference expenses, budget = \$3,400. Remaining amount = approx. \$1,700.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.11.**

MOVED: CR. COCKIN
SECONDED: CR. FORSYTH

That Council nominate Cr's Heinrich, Cr. Isbister, Cr. Forsyth and Cr. Cockin and their partners and the CEO and partner to attend the 2005 Northern Ward Annual Conference in Geraldton on 2nd and 3rd March 2006 and that the cost of registration, meals and accommodation be met by Council

CARRIED: 5 - 0

313488	9.4.12. Annual Property Inspections
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Applicant: N/A

Location / Address: N/A

File Ref: R12/148, H9/13, B13/2

Disclosure of Interest: Nil

Date: 3rd February 2006

Author: Tony Nottle, Chief Executive Officer

Signature of Author:

Attachments:

Summary

The author proposes an inspection date for Council and staff to inspect Council Property prior to the 2006/07 budget deliberations.

Background

In March 2005, Council conducted its Annual Review of Property and Buildings.

With Council staff commencing budget preparations in March 2006, I would suggest that the property inspection be carried out on Monday 20th March 2006.

Council's representatives on the inspection consisted of Cr. Heinrich, Cr. Launer and Cr. Forsyth. Shire staff representatives included the CEO and MCS.

Comment None Required

Consultation

Any tenants of the buildings to be inspected will be required to be notified in writing no less than 14 days prior to the inspections. (Reg 11C Residential Tenancies Regulations)

Statutory Environment Regulation 11(c) Residential Tenancies Regulations 1989

Policy Implications None Required

Financial Implications

Council's findings will assist staff in producing the draft 2006/07 budget for deliberation by the Council.

Voting Requirement Simple Majority

OFFICER RECOMMENDATION**ITEM 9.4.12.**

MOVED: CR FORSYTH
SECONDED: CR. LAUNER

That the Annual Inspection of Council property and Capital Projects be carried out on Monday 20th March 2006 commencing in Eneabba at 9:00am.

CARRIED: 5 - 0

313489	9.4.13. Change of Council Meeting Date
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Applicant: N/A

Location / Address: N/A

File Ref: E4/6

Disclosure of Interest: Nil

Date: 8th February 2006

Author: R. Miller, Executive Assistant

Signature of Author:

Attachments:

Summary

Council set the 2006 meeting of Council dates at the 2005 December meeting of Council. One of these dates now needs to be changed.

Background

Dates for 2006 meetings of Council are as follows:

February 15 th	June 21 st	October 18 th
March 15 th	July 19 th	November 15 th
April 19 th	August 16 th	December 13 th
May 17 th	September 20 th	

With April 3rd and August 7th being Ward Meetings in Eneabba.

Comment

The April 19th meeting date follows Good Friday, Easter Monday and the Tuesday holiday. As staff and members may be on leave, it has been suggested that the meeting date now be forwarded to 12th April.

The Eneabba Ward meeting to remain as April 3rd.

Consultation None Required

Statutory Environment

Advertising of changes to Council meeting dates must be advertised.

Policy Implications None Required

Financial Implications Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION

ITEM 9.4.13.

MOVED: CR. MILLS
SECONDED: CR. COCKIN

That the Council meeting date for April 19th 2006 be changed to April 12th 2006.

CARRIED: 5 - 0

NOTE: Councillor Heinrich is unable to attend this meeting and puts in her apologies.

313490	9.4.14	Variation to 2005/06 Budget
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Applicant:	N/A
Location / Address:	N/A
File Ref:	C13/2
Disclosure of Interest:	None
Date:	8 th February 2006
Author:	Samantha Appleton, Finance Manager
Signature of Author:	
Attachments:	

Summary

Council has a new unit for the Caravan Park due for completion. There has been no provision in the budget for 2005/06 to furnish this unit.

Background

The budget for 2005/06 provided \$44,996 for the construction and delivery of a new accommodation unit at the Caravan Park. No allowance has been made in the budget provision to complete and furnish the unit. The completion, the unit will require a concrete pad, installation of a carport, connection to utilities, carpeting, curtains and furnishing. The units are provided to visitors fully furnished. It is estimated that completion and furnishing will cost around \$30,000.

Comment

The current units at the Caravan Park are very popular and are rented out for \$50.00 per night. For this unit to be able to be rented out it will require completion and furnishing. Council has been requested in agenda item 9.4.3. to approve the use of funds not expended on loan repayments for this year to be used for the outright purchase of this unit and the construction of Refuse Site Fencing. It is recommended that the completion and furnishing of the unit be funded from this source.

Consultation

Nil

Statutory Environment

Section 6.8 (1)(b) of the Local Government Act requires the authorization in advance of expenditure not included in the annual budget. In this instance funds budgeted for loan repayments are to be used to furnish the new unit.

Policy Implications

Nil

Financial Implications

The 2005/06 budget makes provision for repayments of three loans totalling \$154,071. Agenda item 9.4.3. proposes to use some of these funds to pay for the outright purchase of the Caravan Park Unit and the Refuse Site Fencing. This leaves a balance of \$64,075 unspent, part of which could be used toward the cost of furnishing the unit.

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION**ITEM 9.4.13.****MOVED: CR. FORSYTH****SECONDED: CR. MILLS**

That Council allocate \$30,000 of the funds saved from the loan repayments to complete and furnish the new Caravan Park Unit.

CARRIED: 5 - 0

9.5. CONFIDENTIAL REPORT.**10 ORDERING THE COMMON SEAL.****11 REPORTS OF COMMITTEES AND MEMBERS****12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN****13 NOTICE OF MOTIONS**
(For consideration at the following meeting, if given during the meeting)**14 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL**

- 14.1. ELECTED MEMBERS
- 14.2. OFFICERS

14.2.1 MOTION TO ADMIT LATE BUSINESS

An Addendum to the Agenda for the Ordinary Meeting of 15th February 2006 was circulated to Council. Council may resolve that the late business be admitted to the meeting.

Moved: CR FORSYTH
Seconded: CR COCKIN

That items 14.2.1 & 10.1 be admitted to the meeting as late business.

VOTING REQUIREMENT: SIMPLE MAJORITY

10 ORDERING THE COMMON SEAL.

313491	10.1. Ordering the Common Seal.
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Applicant: N/A

Location / Address: N/A

File Ref: L16/1, Leg Docs

Disclosure of Interest: Nil

Date: 14th February, 2006

Author: Samantha Appleton, Deputy Chief Executive Officer

Signature of Author:

Attachments:

Summary

Council has applied for Loan 130 for \$350,000 at 5.80000% p.a. repayable by 16th January 2016 and requires the Common Seal to be applied.

Background

The Council has entered into a contract for the following:

- Western Australian Treasury Corporation

Comment Nil

Consultation Nil

Statutory Environment Nil

Policy Implications Nil

Financial Implications

A loan of \$350,000.00 at 5.8000% per annum repayable by 16th January 2016.

Voting Requirement Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 10.1.
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MOVED: CR. LAUNER
SECONDED: CR. MILLS

That Council endorse the use of the common seal on the contract for Debenture Loan 130 from the Western Australian Treasury Corporation on the 16th January 2006.

CARRIED: 5 - 0

15 CLOSURE OF MEETING.

Presiding Member Cr. Heinrich declared the meeting closed at 11:45am

SHIRE OF CARNAMAH

THESE MINUTES WERE CONFIRMED AT A MEETING ON THE 15TH MARCH 2006.

.....

PRESIDING PERSON AT THE MEETING
AT WHICH THE MINUTES WERE CONFIRMED

.....

Date