

Minutes

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SHIRE OF CARNAMAH

Minutes

ORDINARY COUNCIL MEETING

HELD IN THE COUNCIL CHAMBERS, CARNAMAH

ON WEDNESDAY 19TH JULY 2006

1

DECLARATION OF OPENING

President Cr. Heinrich welcomed members and declared the meeting open at 9:02am.

MOVED: CR. LAUNER

SECONDED: CR. ISBISTER

That in order to allow free flowing debate, that Standing Orders be suspended.

CARRIED: 5 - 0

2

RECORD OF ATTENDANCE

PRESENT

Councillors B. Heinrich (President)

E Cockin
R. Launer
M. Isbister
J. Read

Chief Executive Officer	A G Nottle (out 11:35am in 11:37am)
Executive Secretary	R V Miller (out 11:40am in 12:20pm)
Deputy Chief Executive Officer	S. Appleton (in 9:02 am out 10:35 am)
Environmental Health Officer	A. Njoku (in 9:02 am out 9:43 am)
Customer Service Officer	J. Crispin (in 9:02 am out 9:25 am)

Guests: Mr. Gordon Smeaton from Landmark

APOLOGIES

LEAVE OF ABSENCE (Previously Approved)

Cr. Forsyth
Cr. Mills

3

RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME**5 APPLICATIONS FOR LEAVE OF ABSENCE****6 PETITIONS, DEPUTATIONS AND PRESENTATIONS****7 ANNOUNCEMENTS BY THE PRESIDING PERSON WITHOUT DISCUSSION**

Councillor Heinrich advised that Mr. Gordon Smeaton from Landmark would be joining Council for luncheon.

Councillor Heinrich then welcomed Jessica Crispin to the office staff and introduced her to Councillors. Jessica is the Customer Service Officer.

Denis Smith phoned Councillor Heinrich advise her, and to pass on to Councillors, that the air-conditioning unit had been installed and was working wonderfully. He invited Councillors to drop in any time.

Councillor Heinrich advised Council that the Community meeting held Monday 17th had been very well received.

There were approximately 44 people in attendance and discussion on the Hall, Church, Dam and Townscape plans was very open and relaxed and from which, a few ideas and suggestions were taken on board by the Shire and the community were more informed and more reciprocal to Council's plans.

Councillor Heinrich also noted the Communities comments on Council being 'pro-active' towards amalgamation with other shires.

8 CONFIRMATION OF MINUTES**313575 8.1. ORDINARY MINUTES OF COUNCIL MEETING HELD 21ST JUNE 2006.**

MARKED APPENDIX A

MOVED: CR. ISBISTER

SECONDED: CR. COCKIN

That the minutes of the Ordinary meeting of Council held on the 21st June 2006 be accepted as a true and correct record.

VOTING REQUIREMENT: SIMPLE MAJORITY

CARRIED 5 - 0

9 MANAGEMENT REPORTS

9.1. COMMUNITY AND DEVELOPMENT REPORT

Although the Environmental Health Officer, Ms. Andrea Njoku had no Agenda items to report on, she did advise the meeting that works at the Eneabba rubbish tip have been completed and information will be sent out through the Eneabba community on the new practices at the tip. The Eneabba outside works crew will erect signs at the tip.

Note: The CEO to write to Iluka Mine.
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9.2 MANAGER OF PARKS & GARDENS REPORT

9.3 WORKS ADMINISTRATION REPORT

9.4. FINANCE REPORTS

313576 9.4.1. Financial Reports to 30 June 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/9.1, B4/1
Disclosure of Interest:	Nil
Date:	11 July 2006
Author:	S. Appleton, Deputy Chief Executive Officer
Signature of Author:	
Attachments:	Item 9.4.1.

Summary

A Statement of Financial Activity and Rates Trial Balance is produced monthly as part of the Council meeting agenda.

Background

The attached financial report for the period 1 July 2005 to 30 June 2006 (marked 9.4.1.) has been prepared in accordance with the Local Government Financial Management Regulations.

Comment

Included with this report is the following:

- Statement of Financial Activity for the period 1 July 2005 to 30 June 2006;
- Rates Trial Balance Report as at 30 June 2006;

They represent interim figures as several balance day adjustments are yet to be processed.

The Statement of Financial Activity has been prepared using a new template provided by the Department of Local Government and Regional Infrastructure. This is their recommended format.

Consultation

Nil

Statutory Environment

Financial Management Regulation 34 prescribes which financial reports are to be presented to Council.

Policy Implications Nil

Financial Implications Nil

Voting Requirement – Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 9.4.1.
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MOVED: CR. ISBISTER

SECONDED: CR. READ

That Council receive the following reports as presented:

- *Statement of Financial Activity as at 30 June 2006*
- *Rates Trial Balance Report as at 30 June 2006*

CARRIED 5 - 0

313577 9.4.2. Accounts For Payment

Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/7
Disclosure of Interest:	Nil
Date:	12 July 2006
Author:	Samantha Appleton, Deputy Chief Executive Officer
Signature of Author:	
Attachments:	Cheque & EFT Listing

Summary

As part of the monthly reporting procedures a full listing of cheques and EFT payments made is submitted to Council.

Background

Attached is a listing of accounts paid since the last Council meeting in June 2006 (marked 9.4.2).

Comment Nil

Consultation Nil

Statutory Environment

Financial Management Regulations 12 (1) (a) provides that payment may only be made from the Municipal Fund or the Trust Fund when a local government has delegated to its CEO the power to make payments from those funds. Such delegation to the Shire of Carnamah's Chief Executive Officer exists.

Financial Management Regulation 13 (1) itemises the requirement for reporting to Council the payments made by the CEO.

Policy Implications Nil

Financial Implications Nil

Voting Requirement – Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 9.4.2.
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MOVED: CR. LAUNER

SECONDED: CR. READ

That accounts totaling \$413,556.89 on Municipal vouchers: 26094 to 26128, 26130 to 26160 and EFT1257 to EFT11327 and Trust vouchers 300119 to 300124;

as per the attached listing - and paid by the Chief Executive Officer under delegated authority of Council, or by the Deputy CEO (in the Chief Executive Officer's absence) as delegated by the Chief Executive Officer - be approved and passed for payment.

CARRIED 5 - 0

313578 9.4.3. Investments, Operating and Cash Management Accounts As At 30 June 2006

Applicant:	N/A
Location / Address:	N/A
File Ref:	A4/9.1, B4/1
Disclosure of Interest:	Nil
Date:	11 July 2006
Author:	Samantha Appleton, Deputy Chief Executive Officer
Signature of Author:	
Attachments:	Item 9.4.3 Investment Report

Summary

Every month a report on balances of investments, operating and cash management accounts is presented to Council.

Background

The attached investments, operating and cash management accounts report for June 2006 was prepared as per Council Policy and the Local Government Financial Management Regulations (marked 9.4.3.).

Comment

Included with this report are the following:

- Report on Investments; and
- Cash Management and Operating Accounts,

at 30 June 2006.

Consultation Nil

Statutory Environment

Financial Management Regulation 19 requires that local governments implement procedures that enable the identification of the nature and location of all investments, and the transactions related to each investment.

Policy Implications

The reports were prepared in accordance with Policies:

- 13.3 - that reserve interest be transferred to the reserve account on which the interest was earned; and
- 14.2 – that authority to invest surplus funds is delegated by Council to the Chief Executive Officer, policy requiring that monthly investment reports include amount invested, interest rate, security provided and transactions during the period if any.

Financial Implications Nil

Voting Requirement – Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM: 9.4.3.**MOVED: CR. ISBISTER****SECONDED: CR. COCKIN***That Council receive the following reports as presented:*

- *Report on Investments as at 30 June 2006 as invested by the Chief Executive Officer under delegated authority of Council; and*
- *Operating and Cash Management Accounts as at 30 June 2006*

CARRIED 5 - 0**9:25am Customer Service Officer, Jessica Crispin left the meeting.****9:43am Environmental Health Officer, Andrea Njoku left the meeting.**

313579 9.4.4. 2006/07 Budget and Imposition of Rates & Charges

Applicant:	N/A
Location / Address:	N/A
File Ref:	B4/6
Disclosure of Interest:	None
Date:	11 th July 2006
Author:	Samantha Appleton, Deputy Chief Executive Officer
Signature of Author:	
Attachments:	Budget

Summary

Every year a budget is prepared and submitted to Council. The budget details anticipated income and expenditure for the coming year.

Background Nil

Comment

The draft budget has been prepared in accordance with Council's 2005 – 2010 Plan for the Future of the District with the following amendments:

- Deferral of McPherson Street townscape work;
- Deferral of Yarra Park improvements with the exception of shade sails;
- Deferral of the construction of the Yarra Street tourist park parking bay;

The budget includes a proposed 5% increase in rate yields with similar increases in rubbish charges or fees and charges generally.

Operating grants have risen modestly, however increases in Council's general purpose grants will be less than inflation as indicated by the WA Local Government Grants Commission. Large amounts of grant funds are budgeted for the Carnamah Dam project (\$250,000) and the Carnamah Hall Refurbishment (\$793,967). These grants are the result of successful applications made during 2005/06.

Earnings from interest on investments is expected to fall due to the use of Council's cash reserves to enable the completion of the community centre and the relining of the Eneabba Swimming Pool.

Employee costs are budgeted to be similar to the actual amount incurred during 2005/06, with a provision for a 4% overall increase in pay rates.

Insurance charges are expected to be similar to those incurred during 2005/06, however there will be some increase with the addition of new assets to be insured.

Generally, the budget contains little in terms of "discretionary" expenditure but provision has been made for contributions to the Wildflower Regional Council

(\$35,930), of which \$15,930 will be placed in a reserve to earn interest and may be expended in the fourth year of the WCRC's operation.

In December 2005, the CEO highlighted the concern of the depleting reserves and increased loan liability. This was further compounded when the Department for Local Government and Regional Development wrote to the Council indicating their concern over the Council's loan liability.

Since this report was presented to Council there has been a concerted effort to increase transfers into reserve funds, and spend conservatively. As such this budget highlights the transfers to reserve of \$105,000 to plant reserve, \$5,000 to swimming pool reserve, \$35,000 to the Factory Unit Housing Reserve, \$12,250 to the Coastal Initiatives Reserve and \$10,000 to the Land Subdivision Reserve, making a total of \$167,250 transferred to reserves.

Council is now focusing on their ten year plan, rather than the majority to be done on four – five years.

As a result of a Federal Government sweetener, Council will receive an extra \$168,000 through the Roads to Recovery initiative that will assist with our resealing program.

It appears Council's long-term outlook is very much dependent on how it approaches the issue of regional resource sharing, particularly whether it should participate in the Wildflower Country Regional Council or indeed decide its future best lay in arrangements with other local governments, particularly some, or all, of those comprising the Central Coast.

Once again Council's Financial Assistance Grants have increased by less than CPI. Indicating the downward trend in funding coming from both Federal and State Governments.

Interest rates on overdue rates have been increased from 10% to 11% to bring the rate charged in line with the interest rate charged on overdue Emergency Services Levy charges (set by FESA). While the increase in fees collected is not expected to be significant, bringing the two charges in line is expected to simplify the administration of overdue fees and charges.

Consultation

- Council staff
- Councillors
- WA Local Government Grants Commission
- Various funding agencies

Statutory Environment

Section 6.2 Budget to be adopted prior to 31st August

Section 6.32 Imposition of rates to make up budget deficiency

Section 6.45 Imposition of rates instalment administration charge

Section 6.51 Imposition of interest on overdue rates
 Section 6.46 Granting of discounts for the early payment of rates
 Section 6.16 Imposition of Fees and Charges.
 Health Act, 1911 Section 112A - Imposition of Refuse Collection Fees.

Policy Implications Nil

Financial Implications

The 2006/07 Budget proposes a deficit as at 30th June 2007. of \$222,700 following the budget workshop and end of year adjustments

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.4.4.

313579 RESOLUTION 1

MOVED: CR. ISBISTER

SECONDED: CR. LAUNER

That Council adopts the draft 2006/07 budget as amended

AMENDMENTS TO DRAFT BUDGET

1.	ROTARY MOWER	\$625	DEFERRED
2.	LAWN MOWER MAINTENANCE TRAILER	\$3,535	DEFERRED
3.	VERTIMOWER	\$6,980	DEFERRED
4.	LOAN FOR DAM	\$100,000	TAKE OUT NEW LOAN
5.	RETAIN CEO VEHICLE	\$10,000	DEFERRED
6.	FOGGER	\$5,000	DEFERRED
7.	FOGGER OPERATIONS COST	\$3,000	DEFERRED
8.	TRANSFER TOWNSITE DEV. RESERVE	\$5,000	DEFERRED
9.	ENEABBA TOWNSITE DEVELOPMENT	\$8,000	DEFERRED
10.	WINCHESTER EAST REDUCE BY 50%	\$50,467	DEFERRED 50%
11.	ROBERTSON STREET	\$47,005	DEFERRED

Voting Requirement – Absolute Majority

CARRIED 5 - 0

313580 RESOLUTION 2

MOVED: CR. READ

SECONDED: CR. LAUNER

That Council imposes the following uniform general and minimum rates on rateable land:

General Rates:

Gross Rental Values - 10.7750 cents in the \$

Unimproved Values - 2.0540 cents in the \$

Minimum Rates:

Gross Rental Values - \$270 per rateable property

Unimproved Values - \$270 per rateable property

Voting Requirement – Absolute Majority

CARRIED 5 - 0

313571 RESOLUTION 3

MOVED: CR. ISBISTER

SECONDED: CR. READ

That Council impose an additional charge of \$7.00 per rates instalment notice and a single administration charge of \$21.00 for persons entering into arrangements to pay rates other than by the instalment plan.

Voting Requirement – Simple Majority**CARRIED 5 - 0****313582 RESOLUTION 4**

MOVED: CR. ISBISTER

SECONDED: CR. COCKIN

That Council impose an interest charge of 5.5% per annum on rates where an election is made to pay in accordance with the permitted instalment plan.

Voting Requirement – Simple Majority**CARRIED 5 - 0****313583 RESOLUTION 5**

MOVED: CR. READ

SECONDED: CR. LAUNER

That Council impose an interest charge of 11.00% per annum on all other rates that remain unpaid after becoming due and payable, including all payment arrangements other than the instalment plan.

Voting Requirement – Absolute Majority**CARRIED 5 - 0****313584 RESOLUTION 6**

MOVED: CR. ISBISTER

SECONDED: CR. READ

That Council grants a discount equal to 5.00% on current years rates where such rates are paid in full within 35 days of the date of issue.

Voting Requirement – Absolute Majority**CARRIED 5 - 0****313585 RESOLUTION 7**

MOVED: CR. ISBISTER

SECONDED: CR. LAUNER

That Council impose the following refuse collection charges where a property receives, or is eligible to receive, a rubbish collection service:

Domestic Refuse Collection: \$165 per annum per mobile garbage bin service (+ GST where applicable)

Commercial Refuse Collection

\$165 per annum per mobile garbage bin service
(+GST where applicable).

\$1,350 + GST per annum per 1.5m³ bin service.

\$2,700 + GST per annum for 3.0m³bin service.

Voting Requirement – Absolute Majority

CARRIED 5 - 0

313586 RESOLUTION 8

MOVED: CR. ISBISTER

SECONDED: CR. LAUNER

That Council imposes fees and charges for the 2006-07 financial year as presented in the draft budget as amended:

Amendment to Fees and Charges:

Addition of "Other Casual Sports Hire - Carnamah Recreation Centre - \$9.00

Voting Requirement – Absolute Majority

CARRIED 5 - 0

313587 RESOLUTION 9

MOVED: CR. COCKIN

SECONDED: CR. READ

That Council re-affirm its materiality policy for reporting of 10%.

Voting Requirement – Absolute Majority

CARRIED 5 - 0

NOTE: DCEO to organise a Bin Audit.

10:35 am

MOVED: CR. LAUNER

SECONDED: CR. READ

That Council adjourn for morning tea.

CARRIED 5 - 0

Deputy Chief Executive Officer, Samantha Appleton did not return to the meeting.

11:10am

MOVED: CR. LAUNER

SECONDED: CR. ISBSITER

That Council meeting resume.

CARRIED 5 - 0

9.5. ADMINISTRATION REPORTS

313588	9.5.1.	Adoption of Firebreak Order - 2006/2007
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Applicant:	N/A
Location / Address:	N/A
File Ref:	B5/6
Disclosure of Interest:	Nil
Date:	11th July 2006
Author:	Cher Blow, Finance Support Officer
Signature of Author:	
Attachments:	

Summary

Council each year, under the Bush Fires Act, is to give landowners or occupiers, requirements for the provision of firebreaks and removal of inflammable material on their properties.

Background

Under the Bush Fires Act the local government may give an Order to landowners or occupiers setting out requirements for the provision of firebreaks and removal of inflammable material on their properties. Council's Bush Fire Policy 3.1 requires that notice of these requirements be given each year to landowners or occupiers no later than 30th September.

Comment

Council endeavours to adopt the Firebreak Order before the fire season, allowing it's circulation to landowners with the annual rate assessment in August.

Consultation Nil

Statutory Environment

Section 33 of the Bush Fires Act empowers Council to make this Order; and in the case of non-compliance, enter land and carry out the required works and recover the costs thereof from the landowner or occupier.

The CEO has delegated authority to –

- Approve or reject applications for extensions of time in which firebreaks are to be provided, and to approve or reject requests for alternative positions or methods for firebreaks, in consultation with the Chief Bush Fire Control Officer or Bush Fire Control Officer
- Issue infringement notices for offences under the Bush Fires Act on the recommendation of a Bush Fire Control Officer, or of his own volition.

Policy Implications

Council's Bush Fire Policy 3.1 requires that –

- Notice of the Order shall be given to all owners or occupiers by 30th September each year
- Firebreaks must be installed by the third Monday in October each year.

Financial Implications

Nil

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM: 9.5.1.

Moved: CR. LAUNER
Seconded: CR. ISBISTER

That Council adopt the following Firebreak Order for 2006/07 –

*"BUSH FIRES ACT
 (Section 33)
 SHIRE OF CARNAMAH*

NOTICE TO OWNERS AND OCCUPIERS OF LAND WITHIN THE SHIRE OF CARNAMAH

Pursuant to the powers conferred by the above Act, you are hereby required on or before the 15th October 2006 to remove from the land owned or occupied by you all inflammable material, or to clear firebreaks in accordance with the following schedule, and thereafter maintain such land or firebreaks clear of inflammable material up to and including the 31st May 2007.

SCHEDULE

- i) Rural Land*
 - (a) Provide a firebreak, not less than 3 metres wide adjacent to and **inside** all external boundaries of the land;*
 - (b) Provide encircling firebreaks, not less than 3 metres wide, within 100 metres of all buildings, haystacks and fuel pumps.*
- ii) Carnamah and Eneabba Townsites*
 - (a) Vacant lots of less than .202 hectares – clean the whole area;*
 - (b) Lots exceeding .202 hectares – provide firebreaks not less than 2 metres wide, adjacent to and **inside** the external boundary of the land, and around the immediate vicinity of buildings; and*
 - (c) Stored fuel, oil and flammable materials shall be protected from fire as prescribed in the Explosives and Dangerous Goods Act 1961, and the Flammable Liquids Regulations 1967.*
- (iii) If for any reason it is considered by the owner or the occupier of the land that it is impractical to comply with the requirements of this notice, a request may be made to Council approve alternative fire protection measures. Such application shall be accompanied by a sketch or drawing of the proposed variations, and should be lodged at the Council offices not later than 1st October 2006.*

Where approval of a proposed variation is not granted by Council you shall comply with the requirements of this notice.

The penalty for non-compliance with this notice is a maximum of \$1000 and notwithstanding prosecution, Council may enter on the land and carry out the requisite works at the owner/occupier's expense".

CARRIED 5 - 0

313589 9.5.2. Application for Miscellaneous License 70/75

Applicant:	Mr. MC Chopping & Mr. BJ Brand
Location / Address:	C/o Department of Industry & Resources
File Ref:	M3/1.1
Disclosure of Interest:	Nil
Date:	7 th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	9.5.2.A, 9.5.2.B

Summary

Council is requested to provide comment for a “renewal” of a miscellaneous license at Coolimba.

Background

In October 1997 Council approved an application for a Mining Tenement on reserved land under the control of the Shire of Carnamah. This application was for the creation of a miscellaneous license to enable the tenement holders of Mining Lease M70/932 to access Indian Ocean Drive to cart lime sands to their destination.

This miscellaneous license was approved (L70/45) and has been in operation since 1997. However, the license expired in March 2003, and as such an application to renew was received at the Department of Industry and Resources (DoIR) from the lease holders.

This process has been lengthy as various beaurocratic processes were required to be carried out before a renewal is granted.

Comment

This application is simply a renewal of the old miscellaneous license 70/45. The purpose of the license is to provide access from mining lease M70/932 (see attachment 9.5.2.A) to the Indian Ocean Drive to cart lime sands.

In a letter to the Department of Minerals and Energy, it was advised that Council had no objection to the miscellaneous license 70/45 provided the access road being restricted to existing hardened tracks. (See attachment 9.5.2.B)

Consultation

- Department of Industry & Resources

Statutory Environment

Sections 23 to 28 of the Mining Act 1978. (Department seeks comment)

Policy Implications

Nil

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM: 9.5.2.

MOVED: CR. READ
SECONDED: CR. ISBISTER

That Council raise no objection to the Application for Miscellaneous License 70/75 for the purposes of a road to connect the Coast Road to mining lease M70/932, subject to the access being restricted to existing hardened tracks.

CARRIED 5 - 0

313590 9.5.3. Disbandment of Council Committees

Applicant:	N/A
Location / Address:	N/A
File Ref:	M4/2
Disclosure of Interest:	Nil
Date:	10 th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	

Summary

- **Council has numerous committees that are set up under the Local Government Act 1995 as official Committees of Council.**
- **These committees are not generally used as actual committees but more working or reference groups.**
- **Due to requirements under both the Act and the Administration Regulations Council is requested to consider the rationalisation of these committees.**

Background

Over the years, Council has established various committees under the auspices of the Carnamah Shire Council to undertake various tasks or provide guidance to staff regarding certain issues at hand.

Council reappointed its committees in May 2005 for a two year term for the following:

- Management Review Committee
- Carnamah Single Units Management Committee
- Winchester Cemetery Committee
- Group Bush Fire Advisory Committee
- Group Fire Prevention Committee
- Carnamah Factory Units Committee
- Carnamah Retirement Homes Committee
- Cultivating Carnamah
- Carnamah Housing Committee
- Eneabba Consultative Committee
- Audit Committee
- Community Safety & Crime Prevention Committee

Council also has representatives which are appointed to other organisations which are not controlled by the Shire of Carnamah or the Local Government Act 1995 (the Act).

Council uses the majority of these committees and operates on an ad hoc (when required) basis. It has always reported to the Department of Local Government & Regional Development that these committees are:

- Not advertising its meetings on a yearly basis
- Not allowing for question time
- Not electing a Chairman and Deputy Chairman of the committee
- Not advertising the meeting to the general public, etc.

Council's staff have always reported these issues to the Department when completing its Compliance Audit Return each year, with an explanation that these Committees are not used as the Act suggests.

This year, Council staff were questioned by the Department as to what will be done to rectify the situation.

Comment

In a large number of small rural local governments, no committees actually exist unless it is a requirement under legislation.

Changes to the Act in 2005 resulted in ALL local governments having to appoint an audit committee.

I believe that Council don't actually use their Committees as the Act suggests but are used more as working groups for a particular purpose. If Council were to retain these committees all rules that apply to Council Meetings (mostly) would apply. This includes:

- Advertising of all meeting dates throughout the year and annually
- Allowing for public question time
- All minutes of all meetings to be kept
- Elections of Chairman and Deputy Chairman

And others.

It is therefore proposed that the Council consider disbanding the committees that are not required under various legislation requirements, and establish "Working Groups."

These working groups would operate in the same way as the previous committees have been. They can work on an ad hoc basis, minutes can still be kept and some of the constraints that exist because of legislative requirements will no longer be relevant.

It is also suggested that the following committees remain:

Management Review Committee

(Has been delegated authority and good practice.)

Audit Committee

(Legislative Requirement.)

Community Safety & Crime Prevention Committee

(Tied to funding agreement.)

As the management review committee has delegated authority, then meetings must be advertised annually, or ad hoc as per the prescribed notice period and there is also a requirement for public question time.

It is important to note that the Act and the Local Government (Administration) Regulations 1996 (Administration Regs) stipulate what may be paid to a Council/Committee member. There are no sitting fees that relate to working groups.

Consultation

- Department of Local Government & Regional Development

Statutory Environment

Section 5.8 of the Local Government Act 1995 states that a local government may establish (by absolute majority) committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

It can also disband these committees when not required.

Regulation 30 (2) States the fees that are applicable to Council and Committee meetings. There is no reference to working groups.

Policy Implications

Policy 2.20 states how the representation on Committees is determined and carried out. This policy will need to be amended to reflect the changes to “working or reference groups” but will still operate as it was intended.

Financial Implications

There are no financial implications at this time, however a reduction in members fees may be apparent.

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM: 9.5.3.
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MOVED: CR. ISBISTER

SECONDED: CR. LAUNER

1. *That Council disband the following Committees:*

- *Carnamah Single Units Management Committee*
- *Winchester Cemetery Committee*
- *Group Bush Fire Advisory Committee*
- *Group Fire Prevention Committee*
- *Carnamah Factory Units Committee*
- *Carnamah Retirement Homes Committee*
- *Cultivating Carnamah*
- *Carnamah Housing Committee*
- *Eneabba Consultative Committee*

2. That Council establish the following:

- Carnamah Single Units Management Working Group
- Winchester Cemetery Working Group
- Group Fire Advisory Working Group
- Group Fire Prevention Working Group
- Carnamah Factory Units Working Group
- Carnamah Retirement Homes Working Group
- Cultivating Carnamah
- Carnamah Housing Working Group

3. That representation for the newly established working groups be as follows:

<i>Carnamah Single Units Working Group</i>	<i>Cr. Launer Cr. Heinrich Finance Manager Manager Community Services Homeswest representative</i>
<i>Winchester Cemetery Working Group</i>	<i>Cr. Launer Chief Executive Officer Community member (Mr. M Wellington)</i>
<i>CW</i>	<i>(1)Councillor (Councillor B O'Callaghan) Manager Works and Services Community member (Mrs. A Doley)</i>
<i>Group Bush Fire Advisory Working Group</i>	<i>Chief Bush Fire Control Officer (Mr. A. Griffith) Deputy BFCOs – Carnamah and Eneabba FESA Liaison Officer Cr. Forsyth Chief Executive Officer Manager Works and Services</i>
<i>Group Fire Prevention Working Group</i>	<i>C/Bush Fire Control Officer (Mr. A. Griffith) Deputy BFCOs – Carnamah and Eneabba FCO's Brigade Captains – Carnamah and Eneabba FESA Liaison Officer Cr. Forsyth Fire Prevention Officers– Carnamah & Eneabba Beekeeper Representatives – 1 and 2CALM Representative</i>

- Carnamah Factory Units Working Group* Cr. Launer
 Chief Executive Officer
 Community Member
 (Mr T Haeusler)
 Community Member
 (Mr H Walton)
 Community Member
- Carnamah Retirement Home Working Group* Cr. Heinrich
 Cr. Mills.
 Chief Executive Officer
 Community Member (I. Davies)
 Community Member
 (M. Isbister)
 Community Member
 (A. Grierson)
 Community Member
 (T. Haeusler)
 Community Member
 (J. Dring)
- Cultivating Carnamah* Cr. Heinrich
 Chief Executive Officer
 Toy Library Member
 (N. Green)
 Education
 (K. Chambers)
 Seniors
 (R. White/C. Haeusler)
 Youth
 (S. Sivyver)
 Job Creation/New Industry
 (S. Porter)
 Tourism
 (C. Bennier)
- Carnamah Housing Working Group* Cr. Heinrich
 Cr. Launer
 Cr. Isbister
 Chief Executive Officer
 Manager of Community Services

CARRIED 5 - 0

313591 9.5.4. Establishment of Regional Local Government Reserve

Applicant: N/A
Location / Address: N/A
File Ref: R10/8.4
Disclosure of Interest: Nil
Date: 7th July 2006
Author: Tony Nottle, Chief Executive Officer
Signature of Author:
Attachments:

Summary

- **Council has not fully expended the \$20,000 which was to be utilised for the Wildflower Country Regional Council in 2005/06**
- **These remaining funds will need to be set aside for future use in approximately 2009/10**

Background

As part of Council's commitment to the Wildflower Country Regional Council (WCRC), all of the participating Shires allocated \$20,000 per annum for a period of four years.

Due to the delays in the establishment of the WCRC, the only contributions that have been made are to pay legal costs for the creation of the Establishment Agreement.

At the last (and final) North Midlands VROC (NMVROC) Meeting, it was resolved that any money being held in trust of the NMVROC should be returned to the respective Councils, then the WCRC would invoice each Council for their 2006/07 contribution of \$20,000. The Shire of Carnamah had no money in this trust.

Comment

Council had already committed \$20,000 per annum over a four year period commencing in the 2005/06 financial year. The delays in the establishment of the WCRC have meant that there is a considerable amount of money remaining from our 2005/06 contribution.

It is advised that if Council wish to expend these funds in the fourth year, that a Reserve Account be established where the remaining funds from the 2005/06 contribution will be disbursed into. This way, Council can earn interest over the four year period to put back into the WCRC and other projects the WCRC may propose.

I propose that Council create a Regional Local Government Contribution Reserve. It's purpose would be to fund the Shire of Carnamah's contribution for the fourth year of operation and any other projects under the WCRC as it sees fit.

Consultation

- Members of the WCRC
- Carnamah Shire President

Statutory Environment

6.11. (1) states that where a local government wishes to set aside money for use for a purpose in a future financial year, it is to establish and maintain a reserve account for each such purpose.

Policy Implications

Policy 13.1 defines the various types of cash reserves that the Shire of Carnamah have. This policy has not been updated or changed since 1997 and will need to be remedied to reflect current reserves, and the proposed Regional Local Government Reserve.

Financial Implications

The balance of Council's 2005/06 \$20,000 contribution is \$15,931.88.

Council paid a total of \$4,068.12 towards legal and administrative costs during the creation of the Establishment Agreement.

If Council were to transfer \$15,931.88 into a reserve account, it has already been allocated for in the 2005/06 budget.

Voting Requirement

Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.5.4.

MOVED: CR. COCKIN
SECONDED: CR. READ

- 1. That Council resolve to establish a "Regional Local Government Reserve" for the purposes of funding towards Regional Local Government initiatives that involve the Shire of Carnamah.*
- 2. That the amount of \$15,931.88 be transferred from the municipal account to the newly created Regional Local Government Reserve.*

CARRIED 5 - 0

313592 9.5.5. Proposed New Policies - Unsigned Correspondence & Newspaper Disclaimer

Applicant:	N/A
Location / Address:	N/A
File Ref:	P4/5
Disclosure of Interest:	Nil
Date:	10 th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	9.5.5.

Summary

- **Council requested the CEO to formulate a policy that incorporates the view that Council will not act on “unsigned” letters of request / Complaint.**
- **A disclaimer for the local newspapers is also produced for Council consideration.**

Background

In recent times, the Shire has received numerous written complaints / requests which were intentionally unsigned by the complainant/author.

While it is an unwritten rule that we do not act on unsigned letters of complaint / request there is nothing formally in place that states this to staff carrying out day to day duties.

At Council’s June meeting, a notice of motion was put that a policy be formulated that the Council would not act on unsigned letters of complaint / request. It was also requested that a disclaimer be placed in the local newspapers to indicate that not everything in the paper represented the views of the editor.

Comment

After investigation and consultation with Cr. Isbister, I hereby suggest the following policies:

Unsigned letters of complaint / request.

That as a matter of policy, Shire of Carnamah generally will not act or respond to any unsigned letters of complaint or requests.

Local Newspaper Disclaimer.

The Shire of Carnamah is aware that a numerous people advertise in the local newspapers and also portray personal views and opinions on topical events.

The Shire of Carnamah or the editor of the newspaper does not always adopt or endorse all of the items advertised or portrayed in the local newspapers.

Therefore the Carnamah Shire Council endorse the following disclaimer, which is to be placed in each edition of both the “On the Mat” and “Eneabba News”:

The information provided within the contents of this newspaper are the views of the individuals who provide the details to newspaper editor. These views are not necessarily endorsed by the editor.

Consultation

- Cr. Isbister

Statutory Environment

Nil

Policy Implications

The recommendation encourages new policies to be implemented.

Financial Implications

Nil

Voting Requirement

Absolute Majority

OFFICER RECOMMENDATION	ITEM: 9.5.5.
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That Council adopt the following policies:

1. *Unsigned letters of complaint / request*

That as a matter of policy, Shire of Carnamah generally will not act or respond to any unsigned letters of complaint or requests.

2. *Local Newspaper Disclaimer*

The Shire of Carnamah is aware that a numerous people advertise in the local newspapers and also portray personal views and opinions on topical events.

The Shire of Carnamah or the editor of the newspaper does not always adopt or endorse all of the items advertised or portrayed in the local newspapers.

Therefore the Carnamah Shire Council endorse the following disclaimer, which is to be placed in each edition of both the “On the Mat” and “Eneabba News”:

“The information provided within the contents of this newspaper are the views of the individuals who provide the details to newspaper editor. These views are not necessarily endorsed by the editor.”

Council discussed the Officer Recommendation and agreed to include additional information to Item 2, paragraph 4 and to add and additional paragraph 5.

COUNCIL DECISION**ITEM: 9.5.5.**

MOVED: CR. ISBISTER

SECONDED: CR. READ

That Council adopt the following policies:

1. *Unsigned letters of complaint / request*

That as a matter of policy, Shire of Carnamah generally will not act or respond to any unsigned letters of complaint or requests.

2. *Local Newspaper Disclaimer*

The Shire of Carnamah is aware that a numerous people advertise in the local newspapers and also portray personal views and opinions on topical events.

The Shire of Carnamah or the editor of the newspaper does not always adopt or endorse all of the items advertised or portrayed in the local newspapers.

Therefore the Carnamah Shire Council endorse the following disclaimer, which is to be placed in each edition of both the "On the Mat" and "Eneabba News":

"The information provided within the contents of this newspaper are the views of the individuals who provide the details to newspaper editor. These views are not necessarily endorsed by Council or the editor."

"All notices and letters to the Editor/Mat, must be signed by the contributor on submission."

CARRIED 5 - 0

313593 9.5.6. Renewal of Lease – Lot 85 Lucas Drive

Applicant:	Elders Limited
Location / Address:	179 St George's Terrace, Perth WA 6000
File Ref:	L. Docs 341, H10/2
Disclosure of Interest:	Nil
Date:	11 th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	Item 9.5.6.

Summary

- **The lease agreement between Elders Limited and the Shire expires 8th August 2006.**
- **Elders Limited has indicated that they would like to exercise their option of a further two (2) years as per the lease agreement.**

Background

Council entered into a lease arrangement for three years plus a two year option on the 9th August 2003 with Elders limited for the rental of lot 85 Lucas Drive at \$1,148.33 per month (\$265.00 per week.)

This lease agreement is due to expire on the 8th August 2006, and Elders limited have advised Council that they wish to exercise the option of a further two years. (See attachment 9.5.6)

Comment

Section 25 of the lease agreement states

“Option to renew lease for a further two (2) years, subject to satisfactory negotiation with respect to rent.”

There are no issues that are apparent that would prevent the Council from not continuing in a lease arrangement for the premises.

Consultation

- Elders Limited

Statutory Environment

The lease agreement is written with reference to sections of the Residential Tenancies Act 1987.

When Council enters into a new lease arrangement it must advertise its intention for a period of 14 days as it is “disposing of property” by way of lease as per section 3.58 of the Local Government Act 1995.

However, Council did advertise this disposal in 2003 and indicated that a two (2) year option also applied. Therefore, Council does not need to re-advertise the lease of this property.

Policy Implications

Nil

Financial Implications

At the initial signing of the lease agreement, income of \$1,148.33 per month (\$265 per week) was received. CPI was added to the rental over the lease period.

At present, (with CPI increases included) Council receives \$1,195.43 per month (\$275.86 per week.)

In accordance with section 25 of the lease agreement, the author proposes the acceptance of two years, with a two year option at the amount of \$1,256.66 per month (\$290 per week) which indicates an increase slightly above CPI.

Council does have some major capital works programmed over the next four years in its housing maintenance program for Lot 85 Lucas Drive including:

Retailing of Shower Recess	\$1,500
Septic System Relocation	\$2,500
Other	\$3,000

Voting Requirement

Simple Majority

11:35am CEO Tony Nottle left the room

11:37am CEO Tony Nottle returned.

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.5.6.

Moved: CR. COCKIN

Seconded: CR. LAUNER

That Council:

1. *Agree to a two year fixed term lease agreement with a further two year option for the rental of Lot 85 Lucas Drive, Carnamah to Elders Limited;*
2. *Agree that monthly rent be set at \$1,300.00 per month subject to annual CPI increases throughout the term of the lease agreement; and*
3. *Authorise the Chief Executive Officer for and on behalf of Council to authorise the necessary documentation for the agreement.*

CARRIED 5 - 0

NOTE: CEO to make enquiries as to whether a Heater was installed to 85 Lucas Drive.

313594 9.5.7. Domestic and Commercial Waste Collection

Applicant:	Veolia Environmental Services (Collex Pty Ltd)
Location / Address:	PO Box 2411 Geraldton WA 653
File Ref:	R10/5
Disclosure of Interest:	Nil
Date:	11 th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	9.5.7.A, 9.5.7.B

Summary

- **Council's refuse collection contract is due for renewal**
- **Current contractors Veolia Environmental Services seek a CPI increase of 4.2% and an additional increase of 3.2% due to rising fuel costs.**

Background

Council contracts its waste collection service to Veolia Environmental Services (Collex Pty. Ltd.), a Perth based company with regional operations in Geraldton.

The Shire of Coorow has recently called tenders for a further 12 months as the cost of their service exceeds the current tender threshold of \$50,000.

Over the past two years the possibility of Council replacing this contractor with an in-house service shared with the Shires of Coorow and Three Springs has been mooted. It has also been suggested that the newly formed Wildflower Country Regional Council could also carry out a similar service.

Despite some savings being identified in performing such services in-house, the lack of progress regarding the sharing of resources between the three local governments has resulted in this project remaining external to operations.

Veolia Environmental Services has written to Council seeking a price increase equal to movements in the consumer price index for the Perth metropolitan area for the year ending 31 March 2005, being 4.24%. It has also been requested that an additional 3.2% be added due to the increase in fuel prices in the Midwest Region.

Comment

Please see attached two letters received explaining the situation (Attachment 9.5.7.A & 9.5.7.B) Council was originally asked for an increase of CPI, PLUS an additional 4.8% due to fuel increases.

The second letter indicates that an error was made and that an amount of 1.6% is factored into the CPI to reflect fuel increases. Therefore only an additional 3.2% is sought.

This issue was discussed at the recent Wildflower Country Regional Council (WCRC) and all individual local governments were intending to agree to the increase in price for the 2006/07 financial year.

However, refuse collection is something that the WCRC should be encouraged to provide as a service to all local governments in its district, to assist in the reduction of costs to us all.

At this point and time, Council have not pursued other options and therefore it is recommended that the request be granted for a further 12 months.

It is also recommended that Council request the WCRC member for Carnamah, Cr. Brenda Heinrich to propose that a regional refuse service be investigated further upon the appointment of the new CEO of the WCRC.

Consultation

- Members of the WCRC
- Shire of Mingenew Acting CEO
- Diane Green – Veolia Environmental Services

Statutory Environment Nil

Policy Implications Nil

Financial Implications

The additional increase and the CPI increase (total 7.4%) indicate an estimated amount of \$3020 per annum.

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 9.5.7.
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MOVED:	CR. ISBISTER
SECONDED:	CR. READ

That Council contracts Veolia Environmental Services (Collex Pty. Ltd.) to provide waste collection services for the year ending 30 June 2007 and agrees to the following:

- *a 4.2 per cent increase reflective of CPI; and*
- *an additional 3.2% (fuel increase)*

in collection charges over those applicable in the 2005/06 financial year.

CARRIED 5 - 0

9.6. CONFIDENTIAL REPORT.**9.6.1. Motion To Close The Meeting To The Public:
Consideration of Confidential Report.****File:**

Author: A G Nottle, Chief Executive Officer
Disclosure of Interest: Nil

Date: 11th July 2006

Background:

Items 9.6.2, 9.6.3. and 9.6.4. of the Agenda of 19th July 2006 deals with matters affecting Council, of which the meeting may be closed to the public.

Council considered a separate confidential report, marked 9.6.2. , 9.6.3. and 9.6.4.

Comment: Nil

Statutory Environment:

Section 5.23(2)(a)(c)(d)(e) of the Local Government Act 1995.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Voting Requirement : Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.6.1.

MOVED: CR. READ

SECONDED: CR. LAUNER

That the meeting be closed to the public to consider Confidential Item of 19th July Agenda Items 9.6.2., 9.6.3 and 9.6.4.

CARRIED 5 - 0

11:40am Executive Secretary Ros Miller left the meeting whilst Council were 'In Camera' to discuss Item 9.6.2 and Item 9.6.3.

313595 9.6.2. Performance Appraisal Manager Community Services**File: S/File (CEO), Leg Docs**

Author: A.G. Nottle, Chief Executive Officer

Date: 11th July 2006

MOVED: CR. LAUNER

SECONDED: CR. COCKIN

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.6.2.

That Council:

1. *Acknowledge the Performance Appraisals of Mr. Garry J Agnew undertaken by the CEO's of the Shire's of Three Springs, Perenjori and Carnamah;*
2. *Amend schedule 5 of the Contract of Employment (on behalf of the North Midlands Health Scheme) with the Manager of Community Services, Mr. Garry J Agnew, in accordance with the following schedule and to be effective from 30th May 2006:*

Cash Salary	\$ 67,600
Superannuation Council 9%	\$ 6,084
Extra Council Contribution 7%	\$ 4,732
Private use of Motor Vehicle	\$ 13,000
4 Bedroom Home	\$ 13,000
Telephone and Mobile Phone Rental and Calls	\$ 1,000
Utilities	
Water	\$ 600
Electricity & Gas	\$ 1,200
Uniform Allowance	\$ 450
	\$107,666

3. Amend item 8.4 to read:

8.4 Leave Loading

The officer is entitled to leave loading.

CARRIED 5 - 0

313596 9.6.3. Performance Appraisal Manager of Works and Services

File: S/File (CEO), Leg Docs

Author: A.G. Nottle, Chief Executive Officer

Date: 11th July 2006

MOVED: CR. ISBISTER

SECONDED: CR. READ

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 9.6.3.

That Council:

1. Acknowledge the Performance Appraisal of Mr. Malcolm H Pumphrey undertaken by the CEO;
2. Amend schedule 5 of the Contract of Employment with the Manager of Works & Services, Mr. Malcolm H Pumphrey, in accordance with the following schedule and to be effective from 1st November 2005:

Cash Salary	\$ 58,258
Superannuation Council 9%	\$ 5,243.22
Extra Council Contribution 6%	\$ 3,495.48
Private use of Motor Vehicle	\$ 13,000
4 Bedroom Home	\$ 0
Telephone and Mobile Phone Rental and Calls	\$ 1,000
Utilities	
Water	\$ 600
Electricity & Gas	\$ 1,200
Uniform Allowance	\$ 450
Fuel for Private Use	\$ 1,500
Total	\$ 84,746.70

3. Resolve to amend the Contract of Employment with the Manager of Works & Services, Mr. Malcolm H Pumphrey, to indicate that Council will supply a mobile phone for the position at the cost of the Council.

CARRIED 5 - 0

12:20pm Executive Secretary Ros Miller returned to the meeting. Council were still 'In Camera'.

313597	9.6.4.	Sale of Lot 16 Yarra Street, Carnamah
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File: H9/23

Author: A.G. Nottle, Chief Executive Officer

Date: 11th July 2006

OFFICER RECOMMENDATION

ITEM 9.6.4.

1. *That Council accept the CEO's report regarding the sale of Lot 16 Yarra Street, Carnamah.*
2. *That Council authorise the CEO to locate potential lessees of Lot 16 Yarra Street in accordance with the Country Housing Authority funding agreement.*

Council discussed the Officer Recommendation and agreed to include the following recommendations:

COUNCIL DECISION

ITEM 9.6.4.

MOVED: CR. ISBISTER

SECONDED: CR. COCKIN

1. *That Council accept the CEO's report regarding the sale of Lot 16 Yarra Street, Carnamah.*
2. *That Lot 16 Yarra Street Carnamah be opened for inspection to the Community on August 5th 2006 between 9:00am and 11:30am and this to be advertised in the local newspapers. Private viewing may take place by appointment.*
3. *That the Chief Executive Officer be given the Authority to appoint an Auctioneer to undertake a public auction for the sale of Lot 16 Yarra Street on 31st August 2006. The Auction to take place on site.*

CARRIED 5 - 0

9.6.5. Motion To Re-Open The Meeting:
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File:

Author: A.G. Nottle, Chief Executive Officer
Disclosure of Interest: Nil.

Date: 11th July 2006

MOVED: CR. LAUNER

SECONDED: CR. READ

That the meeting be re-opened to the General Public and Council come 'out of camera'.

Voting Requirement: Absolute Majority

CARRIED 5 - 0

12:45pm

MOVED: CR. LAUNER
SECONDED: CR. READ
That Council adjourns for lunch

1:55pm

MOVED: CR. LAUNER
SECONDED: CR. COCKIN
That Council meeting resume

CARRIED 5 - 0**10 ORDERING THE COMMON SEAL.****313598 10.1 ORDERING THE COMMON SEAL:****FILE: H11/1**

AUTHOR: A.G. NOTTLE, CHIEF EXECUTIVE OFFICER
DISCLOSURE OF INTEREST: NIL

DATE: 30TH JUNE 2006**BACKGROUND:**

The Council has entered into a contract for the following:

- Carnamah Community and Arts Centre - Regional Collocation Scheme (RCS) Financial Assistance Agreement (FAA).
- Television and Radio Broadcasting Contract - Renewal 2006-2009

OFFICER COMMENT: NIL
STATUTORY ENVIRONMENT: NIL
POLICY IMPLICATIONS: NIL
FINANCIAL IMPLICATIONS: NIL
STRATEGIC IMPLICATIONS: NIL

OFFICER RECOMMENDATION AND COUNCIL DECISION:

MOVED: CR. ISBISTER
SECONDED: CR. READ

That the President and Chief Executive Officer action signing the Contract for:

- Carnamah Community and Arts Centre - Regional Collocation Scheme (RCS) Financial Assistance Agreement (FAA)
- Television and Radio Broadcasting Contract - Renewal 2006-2009

and the Shire of Carnamah and use of the common seal be endorsed by Council.

VOTING REQUIREMENT: ABSOLUTE MAJORITY**CARRIED 5 - 0**

MOVED: CR. LAUNER
 SECONDED: CR. READ
That Items 11.1 to 11.4 be moved En-Bloc

CARRIED 5 - 0

MOVED: CR. COCKIN
 SECONDED: CR. ISBISTER

That Items 11.1 to 11.4 minutes be accepted.

CARRIED 5 - 0

11 REPORTS OF COMMITTEES AND MEMBERS

313599 11.1. Minutes of North Midlands Voluntary Regional Organisation of Councils Meeting Held Wednesday 14th June 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	R10/8.4
Disclosure of Interest:	None
Date:	27th June 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	Item 11.1.

Summary

The Minutes of the North Midlands Voluntary Regional Organisation of Councils meeting held on Wednesday 14th June 2006 are attached marked Item 11.1.

Background

Minutes of each meeting are to be tabled at the next meeting of Council

Comment None Required

Consultation None Required

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 11.1.

MOVED: CR. COCKIN
 SECONDED: CR. ISBISTER

That the Minutes of the North Midlands Voluntary Regional Organisation of Councils Meeting held Wednesday 14th June 2006 be accepted by Council.

CARRIED EN-BLOC 5 - 0

313600 11.2. Minutes of the North Midlands Medical Practice Management Committee Meeting Held Thursday 22nd June 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	M7/2.2
Disclosure of Interest:	None
Date:	27 th June 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	Item 11.2.

Summary

The Minutes of the North Midlands Medical Practice Management Committee meeting held on Thursday 22nd June 2006 are attached marked Item 12.2.

Background

Minutes of each meeting are to be tabled at the next meeting of Council

Comment None Required

Consultation None Required

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 11.2.

Moved: CR. COCKIN
Seconded: CR. ISBISTER

That the Minutes of the North Midlands Medical Practice Management Committee meeting held Thursday 22nd June 2006 be accepted by Council.

CARRIED EN-BLOC 5 - 0

313602 11.4. Minutes of the North Midlands Voluntary Regional Organisation of Councils Meeting Held Tuesday 4th July 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	B5/10
Disclosure of Interest:	None
Date:	7th July 2006
Author:	Tony Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	Item 11.4.

Summary

The Minutes of the North Midlands Voluntary Regional Organisation of Councils meeting held on Tuesday 4th July 2006 are attached marked Item 11.4.

Background

Minutes of each meeting are to be tabled at the next meeting of Council

Comment None Required

Consultation None Required

Statutory Environment Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION	ITEM 11.4.
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MOVED: CR. COCKIN
SECONDED: CR. ISBISTER

That the Minutes of the North Midlands Voluntary Regional Organisation of Councils meeting held Tuesday 4th July 2006 be accepted by Council.

CARRIED EN-BLOC 5 - 0

12 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

13 **NOTICE OF MOTIONS**
 (For consideration at the following meeting, if given during the meeting)

14 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

- 14.1. ELECTED MEMBERS
14.2. OFFICERS

14.2 OFFICERS

14.2.1 MOTION TO ADMIT LATE BUSINESS

An Addendum to the Agenda for the Ordinary Meeting of 21st June 2006 was circulated to Council. Council may resolve that the late business be admitted to the meeting.

MOVED: CR COCKIN
SECONDED: CR READ

That item 11.5 be admitted to the meeting as late business.

VOTING REQUIREMENT: SIMPLE MAJORITY

CARRIED 5 - 0

11 REPORTS OF COMMITTEES AND MEMBERS

313603 11.5. Minutes of the Inaugural Wildflower Country Regional Council Meeting Held Tuesday 4th July 2006.

Applicant:	N/A
Location / Address:	N/A
File Ref:	R10/8.4
Disclosure of Interest:	Nil
Date:	18th July 2006
Author:	Anthony G Nottle, Chief Executive Officer
Signature of Author:	
Attachments:	11.5.

Summary

The Minutes of the Inaugural Wildflower Country Regional Council meeting held on Tuesday 4th July 2006 are attached marked Item 11.5.

Background

Minutes of each meeting are to be tabled at the next meeting of Council

Comment

None Required

Consultation

None Required

Statutory Environment

Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirement Simple Majority

OFFICER RECOMMENDATION AND COUNCIL DECISION ITEM 11.5.

MOVED: CR. READ

SECONDED: CR. COCKIN

That the Minutes of the Inaugural Wildflower Country Regional Council meeting held Tuesday 4th July 2006 be received by Council.

CARRIED 5 - 0

Note: Councillor Heinrich invited Councillors to 'sit in' at the next meeting of the Wildflower Country Regional Council (WCRC) to be held 2nd August in Council Chambers Carnamah

15 CLOSURE OF MEETING.

Presiding Member Cr. Heinrich declared the meeting closed at 2:18pm

SHIRE OF CARNAMAH

THESE MINUTES WERE CONFIRMED AT A MEETING ON THE 16TH AUGUST 2006.

.....

PRESIDING PERSON AT THE MEETING
AT WHICH THE MINUTES WERE CONFIRMED

.....

Date